



# City of McMinnville

**Diversity, Equity & Inclusion Advisory Committee**  
**Zoom Online Meeting**  
**Thursday, September 9, 2021**  
**4:30 p.m. – Regular Meeting**

You may join online via Zoom Meeting:

<https://mcminnvilleoregon.zoom.us/j/93562400538?pwd=ZTBFeXRKUkpEWTY0MWxkdKxrcVQ0UT09>

Meeting ID: 935 6240 0538

Zoom Password: 609454

Or you can call in and listen via Zoom: +1 253 215 8782 (US)

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Public Comments: If you wish to address the Diversity, Equity & Inclusion Advisory Committee on any item not on the agenda, you may respond as the Committee Chair calls for "Public Comment." You may also submit written comment via email at any time up to 12:00 pm the day of the meeting to [kylie.bayer@mcminnvilleoregon.gov](mailto:kylie.bayer@mcminnvilleoregon.gov), that email will be provided to Committee members and entered into the record at the meeting.

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1. CALL TO ORDER (Committee Vice Chair Tiffany Hennes) [4:30]
2. APPROVAL OF MINUTES (Committee Vice Chair Tiffany Hennes) [4:30]
  - a. Exhibit 1 – August 12, 2021, Meeting Minutes

Please submit requests for accommodations, including interpretation for people who are deaf or hard of hearing, at least 48 hours before the meeting to: Kylie Bayer, HR Manager (503) 434-7405.

3. PUBLIC COMMENT

- a. The Vice Chair will announce that any interested audience members are invited to provide comments. The Vice Chair will read comments emailed to the HR Manager and then invite any person participating via Zoom to speak. The Vice Chair may limit comments to 3 minutes per person for a total of 30 minutes.

4. WORK PLAN (Committee Vice Chair Tiffany Henness) [4:35]

- a. Discuss Committee Work Plan and finalize draft for City Council presentation

5. DEPARTMENT HEAD INTRODUCTION (Planning Director, Heather Richards) [5:05]

- a. Discussion with Heather Richards, Planning Director, about the Planning Department's services, programs, and initiatives related to DEI
- b. Exhibit 2 – Memo to Committee from Heather

6. OTHER BUSINESS (Committee Vice Chair Tiffany Henness) [5:35]

- a. Schedule (upcoming September meetings, Christine's fall schedule, potential retreat, potential work sessions)
- b. Ongoing City business (ARPA, revenue streams, etc.)
- c. Feedback to City from Committee
- d. Debrief Committee statement regarding Newberg School Board decision
- e. Roundtable

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